

## Student's Manual for submission of Online Registration Form


### Pre-requisites:

1. Scanned copy of the photograph of the student (Maximum File Size 100 kb)
2. Scanned copy of the signature of the student (Maximum File Size 100 kb)
3. The scanned copies should be in JPG or JPEG format.
4. A valid mobile number.
5. A valid email account.
6. Debit Card/ Credit card/ Net banking facility to pay the Registration Fee.

Good speed Internet connection is recommended to use the application.

Website is accessible in the link <https://dibruexam.in/>

Please proceed step by step as per the instructions given.

 <b>ডিব্ৰুগড় বিশ্ববিদ্যালয়</b> Dibrugarh University Accredited 'A' grade by NAAC	
<b>Important Points to note before filling the Application form:</b>	
1	Candidate must have valid and functional email id & Mobile number which will be used for further official communication. (Either of the parents can use their email id/mobile number if they wish)
2	Candidates are requested to carefully read/navigate all the information brochures / websites, details of courses, eligibility & fees before filling online application forms.
3	While filling the Online Application Form candidates must have following scanned documents ready with them.
4	The Passport Size Photograph(in 100 kb) and Signature( in 100 kb) as per guidelines
5	Please remember the user id and password ,which will be generated from you,after submission of your online registration form(your mobile no is your user id).It is useful for future Login
6	Applicants need not send hard copy of Registration Form or any Document unless and until asked by this office.
7	Candidate must verify the entries made in Registration Form before Click on Submit Button. There is no provision to make changes in the Registration Form once Fess is paid
8	On successful validations of prescribed online Registration Form, you will be redirected to online payment gateway to pay required Registration fees. No other mode of payment (Cash/Cheque/DD) will be accepted.
9	After successful payment 'Acknowledge and Registration Form' will appear on the screen, candidates are requested to save and keep printout of the same for his/her personal record.
10	Since applicant's email id and mobile number will be used to send future notification, important information and events about counseling, they must provide accurate contact details.
11	Without successful receipt of Payment and Registration form your Registration will be considered as invalid
12	After reading above instructions to fill Online Registration Form, the Applicant has to click Next button to display Online Registration Form.
13	<a href="#">Payment Refund Policy</a>
<input type="checkbox"/> I confirm that I Have Read all the instructions Carefully.(Please tick the checkbox if you want to proceed)	

I confirm that I Have Read all the instructions Carefully.(Please tick the checkbox if you want to proceed)

PROCEED




The next screen appears as below:

**LOGIN**    PRE-REGISTRATION

Mobile No

Password

**FDHRG** 

Enter Captcha

**LOGIN**

[Forgot Password](#)



First time user shall click on **Pre-Registration** tab and submit the registration form with all the required details

**LOGIN** **PRE-REGISTRATION**

**First Name \***

**Middle Name**

**Last Name \***

**Email Id**

**Mobile No. \***

**Password \***  
  
Minimum 7 characters (Atleast One Alphabet and One Number)

**Re-Enter Password \***

**REGISTER**

After successfully submitting the registration form, user will get sms on registered mobile number containing details of user id and password. Please keep this sms for future reference.

After getting user id and password, user has to login and submit the remaining details of registration form



After successful login, registration form will display three tabs - Personal Details, Course Details and Upload.

WELCOME - VINAY Logout

Personal Details Course Details Upload

Full Name \* VINAY Father's Name \* SANKAR Mother's Name \* PARAB

Correspondence Address \* DIBRUGHARH Pincode \* 897522 Mobile Number \* 5632174000

Address 2 GUWAHATI Email Id vinay@gmail.com

Date Of Birth \* 19-02-1992 Gender \* Male Marital Status \* Married Religion hindu Category \* General Specially Abled No

Aadhaar Number 789456123000 Nationality Indian

Save & Continue

WELCOME - VINAY Logout

Personal Details Course Details Upload

Note: Before selecting programme please check the programme and course is available in the college/institute.

Districts \* 1-DHEMAJI Name of College/Institute \* 101-Dhemaji College Select Programme \* BACHELOR OF ARTS (CBCS)


Select Branch \* NON-HOOURS Exam \* 1ST SEMESTER B.A. EXAMINATION (CBCS) Compulsory Subject ENGG-GENERAL ENGLISH 1.1 MUDLC-MULTI-DISCIPLINARY COURSE

Core - A 2 selected Select Minimum 2 and Maximum 4 Course

Save & Continue


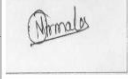


Personal Details Course Details **Upload**

Name of Document (Accept Only .jpg,.png)	Upload
Upload Photo * (Max Size 100KB)	 <input type="button" value="VIEW"/> <input type="button" value="Choose File"/>
Upload Signature* (Max Size 100KB)(Upload your full signature)	<input type="button" value="VIEW"/> <input type="button" value="Choose File"/>

I hereby confirmed that above said information is correct to the best of my knowledge.

## Application Form

Application Number :	19101137		
Candidate Name :	VINAY		
Father's Name :	SANKAR		
Mother's Name :	PARAB		
Correspondence Address :	dibrugarh guwahati , 897522		
Mobile Number :	5632174000		
Email Id :	vinay@gmail.com		
Date Of Birth :	19-02-1992	Gender :	Male
Marital Status :	Married	Religion :	hindu
Category :	General	Nationality :	Indian
Specialy Abled :	No		
Aadhaar Number :	789456123000		
<b>Program Details</b>			
Institute & Name	101-Dhemaji College		
Course	BACHELOR OF ARTS (CBCS)		
Branch	NON-HOOURS	Exam	1st Sem B.A. Exam
Opt Subject Code	Opt Subject Name		
ANTN1	DSC-A: ANTHROPOLY		
ANTN1P	DSC-A: ANTHROPOLY PR		
Payment Status:	PENDING	Transaction No.	
Transaction Date.			

## Payment Page:




### ONLINE

Online Payment	
Student Name : VINAY	Mother Name : PARAB
Father Name : SANKAR	Application No : 19101137
Course : B.A.	Branch : NON-HOOURS
Exam : 1ST SEMESTER B.A. EXAMINATION (CBCS)	Fees : Rs.24000
<b>Note: After successful payment you can not edit your profile</b>	
<input type="button" value="Pay Now"/> <input type="button" value="Cancel"/>	

After successful payment, please print the receipt and the registration form.

Please keep these print outs for future reference.

Date : 19/06/2019



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**Payment Receipt**

Candidate Name	VINAY
Institute Name	101-Dhemaji College
App No	19101137
Txn Reference Number	201917023648168
Transaction Date	19-06-2019
Course	B. A.
Branch	NON-H(NON-HOOURS)
Name of Exam:	1ST SEMESTER B.A. EXAMINATION (CBCS)
Total Fees	24000.00
Total Amount (In Words)	TWENTY FOUR THOUSAND
Payment Status	Payment Successfull